

Dear Sir/Madam

United Kingdom Coaching Certificate (UKCC) Level 1 Course

Thank you for your enquiry regarding the UKCC Level 1 course to be held in the Tayside & Fife Region. The details for the course are as follows.

- **Dates:** **Sundays 16th October & 13th November 2011**
(coaches must attend both days)
- **Venue:** Institute of Sport & Exercise, University of Dundee
- **Times:** 9am – 5.30pm both days
- **Cost:**

£195	for members of Scottish Squash and Racketball
£215	for Full-time Students (who are non-members)
£225	for non-members of Scottish Squash and Racketball
- **Other requirements:** Coaches must also provide a copy of a certificate of attendance at a Sports coach UK Safeguarding & Protecting Children Workshop (within last 3 years at time of UKCC certification).
NB. No other workshop shall be accepted!

NB. Under the Protection of Children Act (Scotland) it is an offence for an organisation to knowingly employ (paid or unpaid) a person to work with children if the person is on the 'Disqualified from Working with Children List'. The only way a club/organisation can find out if a person is on the list is to check their current membership of the Protecting Vulnerable Groups (PVG) Scheme prior to them undertaking any activity. These checks can be arranged for free by Scottish Squash and Racketball Ltd for coaches who are registered members of member clubs. For further information on this please contact me ASAP.

Funding – Scholarship Programme

Scottish Squash and Racketball Ltd is delighted to be able to extend the offer support for coaches who are Members of Scottish Squash and Racketball through their club*. Applications for the scholarship programme must be made on the appropriate application form and supported by the



club chairman/president/secretary. They must also arrive at the same time as the UKCC Level 1 application form and full payment.

Successful scholarship candidates shall receive a **75% scholarship award (£146.25)** towards the costs on **successful completion of the course and all paperwork & pre-requisites**. A cheque shall be forwarded with the Scottish Squash and Racketball Ltd UKCC Level 1 certificate. Please note that coaches need to pay the full amount up-front for the course – if this poses a problem then please contact me immediately – as coaches shall only receive their scholarship award on successful completion.


NB. The Scholarship Programme shall be changing from 2012 so this is the last opportunity to access 75% funding for the UKCC Level 1!

The UKCC courses are the current recognised squash coach qualification programme throughout the UK and shall result in successful candidates gaining awards that sit on the Scottish Qualification Credit Framework (SQCF). Scottish Squash and Racketball Ltd shall continue to recognise previous squash coaching qualifications at this time and continue to work on integrating coaches into the UKCC qualification programme.

If you would like to attend the above course, then please complete the UKCC Registration Form and return it to me at the address below. Please note that places are limited and shall be on a first come, first served basis. The closing date for applications for places is **Wednesday 28th September 2011** and if you would like to apply for the Scottish Squash and Racketball Ltd Scholarship Programme, both forms – UKCC Registration Form and Scholarship Application Form – and appropriate payment should reach the office together.

Finally, if you have any questions regarding this course or would like further information on assistance with funding the course costs then do not hesitate to contact me at the number above.

Yours in sport



Liza Baillie
Coach Education and Development Manager

** Membership of a Member Club of Scottish Squash and Racketball Ltd – this can only be determined by checking the full membership lists each club is required to submit as part of their membership (please ensure your club has done this before applying). If your club has not submitted a list to Scottish Squash and Racketball Ltd. or your name is not on their list then you shall not be eligible for the reduced course cost or a scholarship.*

